**Lesson Study Team**

**Lesson Study Cycle Step 1**

Lesson Study Teams (LST) can use this form (online or hard copy) to document Lesson Study Team infrastructure.

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| **School** | | | | | | | | | | | **SY** | | | | | | | | |
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| **Team Contact Information** | **Name** | | | | | **Grade-Level** | | | **Email** | | | | | | | | **Role** | | |
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| **Meetings** | **Meeting Dates** | **Aug.** | **Sept.** | | **Oct.** | | **Nov.** | **Dec.** | | **Jan.** | | | **Feb.** | **Mar.** | **Apr.** | **May** | | **June** | **July** |
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| **Time** | | | **Location** | | | | | | | | | | | | | | | |
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| **Norms** |  | | | | | | | | | | |  | | | | | | |
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| **Mission** | **Team’s Vision/Mission** | | |  | | | | | | | | | | | | | | | |
| **Relation to School Mission** | | |  | | | | | | | | | | | | | | | |
| **Relation to District Mission** | | |  | | | | | | | | | | | | | | | |
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| **Roles** | **Role** | | | **Name** | | | | | | | | | | | | | | | |
| **Facilitator** | | |  | | | | | | | | | | | | | | | |
| **Recorder** | | |  | | | | | | | | | | | | | | | |
| **Time Keeper** | | |  | | | | | | | | | | | | | | | |
| **Other** | | |  | | | | | | | | | | | | | | | |
| **Other** | | |  | | | | | | | | | | | | | | | |
| **Other** | | |  | | | | | | | | | | | | | | | |
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| **Procedures** |  | | | | | | | | | | |  | | | | | | | |
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| **Signature** |  | | | | | | | | | | |  | | | | | | | |
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